

D. C. EVEREST AREA SCHOOL DISTRICT
6300 Alderson Street, Schofield, Wisconsin 54476

Regular Monthly
Board Meeting

December 18, 2007

7:30 p.m.

MINUTES

1. Call to Order

President Schaefer called the regular monthly school board meeting to order on December 18, 2007 at 7:30 p.m., at the Administration Building.

2. Roll Call

Board members present: Mary Hancock, Rita Kasten, Valerie Palarski, Larry Schaefer, Andrew Sutton and Gretchen Thuot. Student Representative Leah Hintz was absent. Also present were Kristine A. Gilmore, Superintendent of Schools; Thomas R. Owens, Assistant Superintendent, Business/Personnel Services; and Lois M. Alt, Assistant Superintendent, Curriculum, Instruction & Technology. For visitors: See Register.

3. Pledge to the Flag

Those present recited the pledge to the flag. The president announced the board would consider adjourning to closed session pursuant to contemplate adjourning to closed session following the open meeting pursuant to W.S.S. 19.85(1)(a)(c)(d)(e) to consider the expulsions of two senior high students, to discuss a junior high student discipline issue, and to hear the proposals for the 2008-09 administrator contract.

4. Hearing of Delegations Present

- 4.1. Brian and Wendy Fust were unable to attend and will be receive their award in January.
- 4.2. Everest Class of 1954, the Alumni Association and Wausau Awards & Engraving presented a display case with memorabilia of Robert Prielipp, valedictorian of the first graduation class (1954) to the Board. Class representatives Leo Benaszkeski and Paula Schmidt assisted Dr. Owens with the presentation.

5. Consent Agenda

Motion by Hancock, second by Sutton, to approve the following consent agenda. With a roll call vote, Hancock-yes, Kasten-yes, Palarski-yes, Schaefer-yes, Sutton-yes, and Thuot-yes. Motion carried.

- 5.1. Approval of Minutes
 - 5.1.1. Regularly Scheduled Board Meeting of November 27, 2007
- 5.2. Recommended Employment/Resignations/Contract Adjustments

Support Staff

| Name | Position/Bldg. | Wage/hr | Start | Type | New/Replace |
|---------------------|------------------|----------|----------|------|-------------|
| Dale Mullen | Custodian I-GFH | 17.12/hr | 12-12-07 | CUST | Replace |
| Francine Roux | Housekeeper-JH | 11.37/hr | 12-10-07 | CUST | Replace |
| JoAnn Krusick | EEN Assistant-JH | 10.26/hr | 12-17-07 | EPU | Replace |
| Michelle Spainhower | EEN Assistant-JH | 10.26/hr | 12-14-07 | EPU | Replace |

Nonteaching Employees

| Name | Position/Bldg | % Based on Append. B/C | Start | New/Replace |
|----------------------|------------------------------------|---------------------------|----------|-------------|
| Christopher Ahern | 3-Act Play-Properties,Acting Coach | 5% | 11-26-07 | Replace |
| Amy Fronek | 3-Act Play-Costumes | 3% | 11-26-07 | Replace |
| Thomas Bourke | 3-Act Play-Tech Director | 5% | 11-26-07 | Replace |
| Tammy Schultz-Lemmer | JH Musical-Costumes | 3.5% | 12-17-07 | Replace |
| Amy Fronek | JH Musical-Costumes | 3.5% | 12-17-07 | Replace |
| Randolf Lee Will | JH Musical-Asst. Tech Dir. | 1.5% | 12-17-07 | Replace |
| Thomas Bourke | JH Musical-Technical Dir | 2.5% | 12-17-07 | Replace |

5.2.1. Contract Adjustments

Non-Certified Staff

| Name | Position/Building | From | To | Effective Date |
|-----------------|--------------------------------------|------|-----|-------------------|
| Phyllis Baumann | District Software Support Technician | 30% | 40% | November 28, 2007 |

5.2.2. Leave without pay

Support Staff

| Name | Position | Building | Effective Dates |
|--------------|---------------------|-----------------------|------------------------|
| Teresa Bacon | Food Service Worker | Rothschild Elementary | 11-26-07 thru 03/15/08 |

5.3. Treasurer's Report-General/Other Fund Bills

Checks #186624-186971 in the amount of \$711,277.88 in payment of general fund bills.

- 5.4. Budget Transfers-Three as submitted
- 5.5. Grant Applications(s)/Budget(s) Approval-None
- 5.6. Youth Options Program-None
- 5.7. Fund-Raising Request(s)-None
- 5.8. Gift(s)/Bequest(s)-None
- 5.9. Tuition Agreement(s)/Waiver Request(s)-None
- 5.10. Policy Approval – None

6. Reports/Considerations

6.1. Finance & Facilities Support Services Committee-December 11,2007

Meeting canceled.

6.2. Instruction & Personnel Operations Committee-December 11, 2007

6.2.1. Superintendent's Evaluation (REVISED) and Policies

Motion by Palarski, second by Kasten, to approve the evaluation tool. After discussion, motion carried on a voice vote.

Motion by Palarski, second by Kasten, to approve the following policies as a first reading. After discussion, motion carried on a voice vote, with an amendment by Kasten, second by Sutton, to rework section referring to management team. After discussion, motion carried with a voice vote.

- 6.2.1.1. Policy 9640 – Evaluation of the Superintendent
- 6.2.1.2. Policy 10800 – Job Description-Superintendent of Schools-REVISED

6.2.2. Policy Approval

Motion by Palarski, second by Kasten, to approve the following policies. After discussion, motion carried on a voice vote.

- 6.2.2.1. Policy 4135.235 – Personnel-Staff Access to Technology Resources
- 6.2.2.2. Policy 6161.21 – Instruction-Elementary and Secondary-Software Licensing, Installation and Use
- 6.2.2.3. Policy 6161.4 – Instruction-Elementary and Secondary-Guidelines for Educational Uses of Technology
- 6.2.2.4. Policy 6161.5 – Instruction-Elementary and Secondary-D.C. Everest Area School District Website Policy

6.2.3. Other Items

Palarski mentioned CESA 9 would have a bus going to the convention on Tuesday and returning on Friday. She asked about the recent court ruling on distance learning and about the DPI's Gifted and Talented and AP grants that are available.

6.3. WASB Legislative Network Member

No report.

6.4. CESA Representative

Member Palarski reported on CESA activities. The discussed the distance learning court ruling and CESA 9's distance learning activities.

6.5. Student Representative

Student Representative Hintz was not present.

6.6. Superintendent**6.6.1. Wisconsin Public Radio – School Finance Program**

The superintendent reported on the Wisconsin Public Radio program, Route 51, on school finance in which she participated.

6.6.2. Update on Virtual School Lawsuit

The superintendent updated the board on the virtual school lawsuit. In the background was an Education Law Update from Godfrey & Kahn SC.

6.6.3. Update on District Staff Listening Sessions

The superintendent updated the board on her listening sessions with district staff.

6.6.4. Update on Village of Weston/Everest Metro Police Anti-Domestic Violence Campaign in February

The superintendent updated the board on the upcoming Weston/Everest Metro Police anti-domestic violence campaign.

6.6.5. Technology Energy Savings Grant

Information was included from the Wisconsin Energy Conservation Corporation on the savings the district is taking advantage of by installing the Wake on Command software to turn off district computers at night.

6.6.6. Letters of Commendation

6.6.6.1. The Kohl Scholarship applications of students Katlyn Reimann and Jason Meinhardt have been submitted to the State Selection Committee by CESA 9.

6.6.6.2. Margaret Jerz was presented the 2007 Excellence in Teaching Award from UWSP.

6.6.6.3. WASB insurance plan award of \$300 for a safety equipment matching grant applied for by Terry Marcott for a shower/eye wash station in the pool area.

6.6.6.4. Mr. Rochester's Woods Construction class made and donated wood toys to Toys for Tots and Gifts From Heaven this fall.

6.6.7. Other**7. Unfinished Business****7.1. Board Goals**

Superintendent reported on the board goals and the beginning a leadership team and ongoing work to meet the goals.

8. New Business**8.1. Foreign Exchange/Out-of-State Trips**

Motion by Hancock, second by Sutton, to approve the Spanish Club's 13-day trip to Spain (6/16 – 6/28/08) and the senior high band's 6-day trip to Washington, DC (5/22 – 5/27/08) for the National Memorial Day Parade. With a voice vote, motion carried.

8.2. 2007-08 Audit Contract

Motion by Kasten, second by Thuot, to approve the 2007-08 audit contract with Krause, Howard & Company, S.C. as recommended. Motion carried on a voice vote.

8.3. WASB Delegate Assembly Resolutions

The board reviewed the enclosed resolution and Schaefer asked for comments/questions/concerns on the resolutions. There was none.

8.4. Other**9. Petitions and Communications**

9.1. Thank you for memorial tribute for her father-in-law from Roberta and Randy Puckett.

9.2. Family of Ken Westerlund (father of Lynn Lawson) thank you for memorial tribute.

9.3. Family of Mary Edwards (mother of Kaki Block) thank you for memorial tribute.

9.4. Thank you from Karen Kelbley for the \$50 "Pat on the Back" recognition.

9.5. Beth Martin thank you for memorial tribute for her father-in-law.

10. Future Meeting Dates

As outlined in the agenda.

11. The board will contemplate adjourning to closed session following the open meeting pursuant to W.S.S. 19.85(1)(a)(c)(d)(e) to consider the expulsions of two senior high students, to discuss a junior high student discipline issue, and to hear the proposals for the 2008-09 administrator contract.

Motion by Hancock, second by Sutton, to approve adjourning to closed session following the open meeting pursuant to W.S.S. 19.85(1)(a)(c)(d)(e) to consider the expulsions of two senior high students, to discuss a junior high student discipline issue, and to hear the proposals for the 2008-09 administrator contract. With a roll call vote, Hancock-yes, Kasten-yes, Palarski-yes, Schaefer-yes, Sutton-yes, and Thuot-yes. Motion carried. Time was 8:10 p.m.

12. Reconvene in Open Session

Reconvened in open session at 10:05 p.m.

Motion by Hancock, second by Sutton, to approve the administrator contract for 2007-08 and 2008-09 commensurate with the teacher contract and other changes to the addendum. With a voice vote, motion carried.

13. Adjourn

Schaefer adjourned the meeting at 10:06 p.m.

Respectfully submitted,

Rita A. Kasten, Clerk

Elizabeth M. Schultz, Secretary to the Board

PLEASE NOTE: These minutes are not the official minutes of the Board of Education until they are approved at the January 22, 2008 board meeting.