

D. C. EVEREST AREA SCHOOL DISTRICT
6300 Alderson Street, Weston, Wisconsin 54476Regular Monthly
Board Meeting

October 30, 2007

7:30 p.m.

MINUTES**1. Call to Order**

President Schaefer called the regular monthly (*meeting changed from October 23 to October 30 at October 17 special meeting*) school board meeting to order on October 30, 2007, 7:30 p.m., at the Administration Building.

2. Roll Call

Board members present were Mary Hancock, Rita Kasten, Valerie Palarski, Larry Schaefer, Andrew Sutton and Gretchen Thuot. Student Representative Leah Hintz was present. Also present were Kristine A. Gilmore, Superintendent of Schools, Thomas R. Owens, Assistant Superintendent, Business/Personnel Services, and Lois M. Alt, Assistant Superintendent, Curriculum, Instruction & Technology. For visitors: See Register.

3. Pledge to the Flag

Those present recited the pledge to the flag. Schaefer announced the board would contemplate adjourning to closed session following the open meeting pursuant to W.S.S. 19.85(1)(c)(f) to consider granting extended medical leave to an employee and reconvene in approximately 15 minutes.

4. Hearing of Delegations Present

- 4.1. The Board presented a plaque to the Everest Youth Soccer board for funding two new soccer fields at the middle school complex in the amount of \$164,784.
- 4.2. The Board received a plaque from the Brokaw Credit Union in commemoration of the opening of a branch at the senior high.

5. Consent Agenda

Motion by Hancock, second by Kasten, to approve the following consent agenda. With a roll call vote, Hancock-yes, Kasten-yes, Palarski-yes, Schaefer-yes, Sutton-yes, and Thuot-yes. Motion carried.

5.1. Approval of Minutes

- 5.1.1. Regularly Scheduled Board Meeting of September 25, 2007
- 5.1.2. Special Board Meeting of October 17, 2007

5.2. Recommended Employment/Resignations/Contract Adjustments**5.2.1. Recommended Employment****5.2.1.1. Certified Staff**

| Name | Position | Degree/Step | % | Start | New/Replace |
|------------------|------------------------------------|-------------|-----|---------|-------------|
| Sharon Olszewski | Homebound Instructor-one year only | MA step 5 | 100 | 10-1-07 | New |

5.2.1.2. Support Staff

| Name | Position/Bldg. | Wage/hr | Start | Type | New/Replace |
|-------------------|---------------------|---------|----------|------|-------------|
| Julie Laughnan | Housekeeper Sch/WE | \$11.37 | 10-15-07 | CUST | Replace |
| Traci Ellenbecker | Cafeteria Server/JH | \$9.25 | 10-8-07 | FOOD | Replace |
| Tracy Wisotzke | Cafeteria Server/JH | \$9.25 | 10-4-07 | FOOD | Replace |
| Alvin Kruit | Housekeeper/SH | \$11.37 | 10/15/07 | CUST | Replace |

5.2.1.3. Nonteaching Employees

| Name | Position/Bldg | % Based on Append. B/C | Start | New/Replace |
|----------------|--|---------------------------|----------|-------------|
| William Lauber | Math Team Advisor-JH | 2% | 11-1-07 | Replace |
| Raun Egner | 9 th Boys Basketball Asst Coach-JH/MS | 9% | 11-12-07 | Replace |
| Aaron Trotzer | 9 th Boys Wrestling Head Coach-JH/MS | 11% | 11-12-07 | Replace |
| Stacy Jacobs | 7 th Girls Basketball Coach-JH/MS | 6% | 1-3-08 | Replace |
| Justin Jacobs | 7 th Girls Basketball Coach-JH/MS | 6% | 1-3-08 | Replace |

| | | | | |
|-----------------|---|-----|----------|---------|
| Robert Johnson | 10 th Boys Basketball Asst. Coach-SH | 12% | 11-12-07 | Replace |
| Lacey Melco | Varsity Gymnastics Asst. Coach-SH | 6% | 11-05-07 | Replace |
| Kristin Epp | Varsity Gymnastics Asst Coach-SH | 6% | 11-05-07 | Replace |
| Wesley Wren | Varsity Asst. Wrestling Coach-SH | 12% | 11-12-07 | Replace |
| Justin Jacobs | 8 th Boys Basketball Asst. Coach-JH/MS | 6% | 10-17-07 | Replace |
| Trina Steinke | Jr. Optimists Co-Advisor - MS | 1% | 9-27-07 | Replace |
| Zachary Johnson | 7 th Boys Basketball Asst. Coach-MS | 5% | 10-17-07 | Replace |

5.2.2. Resignation(s)/Retirement(s)

5.2.2.1. Certified Staff

| Name | Position | Effective Date | Type |
|-----------------|-----------------------------|----------------|------------|
| Robert Lawrence | Science Teacher/Junior High | 1/23/08 | Retirement |

5.2.2.2. Non -Certified Staff

| Name | Position | Effective Date | Type |
|------------|------------------------------|------------------|------------|
| Gary Meyer | Lead Custodian/Middle School | October 31, 2007 | Retirement |

5.3. Treasurer's Report-General/Other Fund Bills

Checks #185457-186245 in the amount of \$1,415,763.35 in payment of general fund bills.

5.4. Budget Transfers - None

5.5. Grant Applications(s)/Budget(s) Approval

The Carol White Physical Education (PEP) Grant in the amount of \$9,100 with \$3,033 in district's match and the Responsive Education for All Children grant (REACH) with \$5,000 each to Schofield and Weston elementary schools.

5.6. Youth Options Program

Youth Options at UW-Marathon Center with seven students having tuition paid in full and three students required to pay their own tuition. Youth Options at NTC with one student having tuition paid in full and one student required to pay own tuition.

5.7. Fund-Raising Request(s)

5.7.1. Senior High Band request to raise funds with a chili dinner sale at Gander Mountain.

5.8. Gift(s)/Bequest(s)-If any

5.9. Tuition Agreement(s)/Waiver Request(s)

5.9.1. One family with a kindergartner and a 5th grader moving to the Evergreen attendance area.

5.10. Special Transportation Contract(s)-One

5.11. Policy Approval – Second Reading-None

6. Reports/Considerations

6.1. Finance & Facilities Support Services Committee

Finance meeting was canceled.

6.2. Instruction & Personnel Operations Committee

6.2.1. District Goals

Motion by Palarski, second by Kasten, to approve the attached district goals as recommended by administration. Motion carried on a voice vote.

6.2.2. Approval for Wireless Installation at Easton & Hatley

Motion by Palarski, second by Kasten, to approve wireless installation at Easton and Hatley Elementary schools. Motion carried on a voice vote.

6.2.3. Course Proposal Approval

Motion by Palarski, second by Kasten, to approve the following course proposal. Motion carried on a voice vote.

| Course | Grade | |
|-------------------------|-------|---|
| Self Advocacy For Youth | 8-9 | Nicole Held, Donna Schultz-Hejtmanek, Joel DeBoer, Stefanie Teske |

6.2.4. Curriculum Guide Approval

Motion by Palarski, second by Kasten, to approve the following curriculum guides. Dr. Johansen discussed the results from the CollegeBoard for examinations taken in 2006-07 through May 2007. Motion carried on a voice vote.

| CURRICULUM GUIDE | GRADE | WRITER OF CURRICULUM |
|---|-------|---------------------------------|
| Advanced Placement U.S. History | 10-12 | Paul Aleckson, Gregory Peterson |
| The United States Government and Politics | 11-12 | Gregory Peterson |
| Advanced Placement Literature and Composition | 12 | Len Fike |
| Advanced Placement Psychology | 11-12 | Bree Sandquist |
| Advanced Placement European History | 11-12 | Glenn Olstad |

6.2.5. Policy Approval

Motion by Palarski, second by Kasten, to approve 6.2.5.1. and 6.2.5.2. as a first reading. Motion carried on a voice vote.

- 6.2.5.1. Policy 3541.12 – Transportation-Parent Contracts
- 6.2.5.2. Policy 3541.13 – Transportation –Individual Private Contracts

Motion by Palarski, second by Kasten, to approve the changes to the 8000 series as a first reading. Motion carried on a voice vote.

- 6.2.5.3. Policy 8100 – Internal Board Policies-Organization
- 6.2.5.4. Policy 8110 – Internal Board Policies-Purpose and Role of the Board/DELETE
- 6.2.5.5. Policy 8121 – Internal Board Policies-Handling of Complaints by Board Members
- 6.2.5.6. Policy 8150 – Internal Board Policies-Temporary Committees
- 6.2.5.7. Policy 8152 – Internal Board Policies-Temporary Committee-Pupil Services Advisory Committee/DELETE
- 6.2.5.8. Policy 8153 – Internal Board Policies-Temporary Committee-Citizens' Advisory Council-Community Services/DELETE
- 6.2.5.9. Rule 8153R – Internal Board Policies-Citizens' Advisory Council-Community Services/DELETE
- 6.2.5.10. Exhibit 8153.E-B – Internal Board Policies-Citizens Community Services Advisory Council-Guidelines/DELETE
- 6.2.5.11. Policy 8170 – Internal Board Policies-Student Representation at School Board Meetings
- 6.2.5.12. Rule 8170R – Internal Board Policies-Student Representation at School Board Meetings-Administrative Guidelines/DELETE
- 6.2.5.13. Policy 8210 – Internal Board Policies- Orientation
- 6.2.5.14. Policy 8220 – Internal Board Policies-Opportunities for Development
- 6.2.5.15. Policy 8230 – Internal Board Policies-Remuneration and Reimbursement
- 6.2.5.16. Policy 8250 – Internal Board Policies-Members-Conflict of Interest - DELETE
- 6.2.5.17. Policy 8251 – Internal Board Policies-Code of Ethics for Board Members - REVISION
- 6.2.5.18. Policy 8252 – Internal Board Policies-Acceptance of Gratuities by School Board Members and School District Personnel
- 6.2.5.19. Policy 8300 – Internal Board Policies-Methods of Operation/DELETE
- 6.2.5.20. Policy 8310 – Internal Board Policies-Formulation of Policies
- 6.2.5.21. Policy 8320 – Internal Board Policies-Formulation of Bylaws/DELETE
- 6.2.5.22. Policy 8330 – Internal Board Policies-Formation of Administrative Regulations/DELETE
- 6.2.5.23. Policy 8350 – Internal Board Policies-Membership in School Board Associations/DELETE
- 6.2.5.24. Policy 8400 – Internal Board Policies-Monitoring Products and Processes/DELETE

6.2.6. Superintendent's Evaluation

The committee reviewed a draft of the evaluation process and a copy of WASB's *The Focus* on district administrator evaluation. After discussion, the committee decided to complete the review of the evaluation tool at the next committee meeting along with the job description (10800P) and current policy on the superintendent's evaluation (9640P).

6.2.7. Other Items

Member Kasten asked how the realignment of the Wisconsin Valley Conference is affecting Everest and the other remaining districts.

6.3. WASB Legislative Network Member

Member Bettger has resigned from the Board.

6.4. CESA Representative

Palarski reported on the October 4 CESA meeting.

6.5. Student Representative

Representative Leah Hintz reported on Leadership Retreat at which the superintendent spoke, raking leaves for Make-A-Difference Day, the pumpkin-carving contest this week, Halloween costume contest at 7:30 a.m. October 31 with prizes.

6.6. Superintendent

6.6.1. School Safety Training Update

The superintendent updated the board on recent school safety training.

6.6.2. Report on Junior Achievement Programming for 2006-07

The superintendent reported on the district's Junior Achievement economic education programs in D.C. Everest schools.

6.6.3. Everest Tradition Article in The Point After II

The superintendent updated the board on the article in The Point After II.

6.6.4. Letters of Commendation

6.6.4.1. The Jet has been awarded first place honors from The American Scholastic Press Association and Quill & Scroll-International Honor Society for High School Journalists and an honorable mention from the Northeastern Scholastic Press Association.

6.6.4.2. WIAA commendation of the Everest football program as recommended by Steve Fermanich, an official.

6.6.5. Other

7. Unfinished Business

8. New Business

8.1. Equalized Value October 2007

The board heard the equalized value of our district is \$2,077,852,263, an increase of 6.38% over last year.

8.2. Revenue Limit Worksheet

The board reviewed the revenue limit worksheet.

8.3. Proposed 2007-08 District Budget

Motion by Hancock, second by Kasten, to approve the 2007-08 district budget in the amount of \$71,817,907. Motion carried on a voice vote.

8.4. Proposed Tax Levy for 2007-08

Motion by Sutton, second by Thuot, to approve the 2007-08 school year tax levy in the amount of \$19,266,275. Motion carried on a voice vote.

8.5. Board Vacancy

The board considered filling the vacant board position created when member Dan Bettger resigned. Motion by Hancock, second by Kasten, to reluctantly accept the resignation of Dan Bettger. Motion carried on a voice vote. Motion by Kasten, second by Hancock, not to fill the position. Motion carried by a voice vote.

8.6. National Education Week – November 11-17, 2007

Motion by Kasten, second by Hancock, to proclaim National Education Week as November 11-17, 2007. Motion carried on a voice vote.

8.7. Student Trips Out of Wisconsin

Motion by Sutton, second by Kasten, to approve four sections of AAP American Institutions (83 students) traveling to Washington, D.C. at a cost of approximately \$6,000 to the district and support of

three (3) FFA students to compete at the national competition in Indianapolis at a cost of \$679.04.

Motion carried on a voice vote.

8.8. Shared Services Agreement with CESA 9 for Transition Specialist

Motion by Kasten, second by Palarski, to approve the shared services contract with CESA 9 for the district's transition specialist's services to CESA in the amount of \$5,888 plus expenses. Motion carried on a voice vote.

8.9. Other Business

None.

9. Petitions and Communications

- 9.1. Nancy Novak thank you for the \$50 board reimbursement
- 9.2. Family of Gordon J. Neuman (father of Jeanne Haverly) thank you for memorial.
- 9.3. Family of Bryce Thewes thank you for memorial.
- 9.4. Eleanor Zell's family (mother-in-law of Pamela Zell) thank you for memorial.
- 9.5. Family of Tim Volz thank you for memorial.
- 9.6. Diane Tilkens thank you for memorial for her mother.
- 9.7. Family of Russell Moore (father-in-law of Kathlyne Moore) thank you for memorial.
- 9.8. Family of Earl Schultz (father-in-law of Beth Schultz) thank you for memorial.

10. Future Meeting Dates

10.1. Finance & Facilities/Support Services Committee

Tuesday, November 20, 2007, 7:30 a.m.

Administration Bldg.-Board Room

10.2. Instruction & Personnel Operations Committee

Wednesday, November 21, 2007, 7:30 a.m.

Administration Bldg.-Board Room

10.3. Next Regular Board Meeting

Tuesday, November 27, 2007, 7:30 p.m.

Administration Bldg.-Board Room

11. The board will contemplate adjourning to closed session following the open meeting pursuant to W.S.S. 19.85(1)(c)(f) to consider granting extended medical leave to an employee and will reconvene in approximately 15 minutes.

Motion by Hancock, second by Kasten, to approve adjournment to closed session pursuant to W.S.S. 19.75(1)(c)(f) to consider granting extended medical leave to an employee and to reconvene in approximately 15 minutes. With a roll call vote, Hancock-yes, Kasten-yes, Palarski-yes, Schaefer-yes, Sutton-yes, and Thuot-yes. Time was 8:31 p.m.

12. Reconvene in Open Session – 8:37 p.m.

12.1. Extended Medical Leave Request

Motion by Hancock second by Kasten, to approve extended medical leave for an employee. Motion carried on a voice vote.

13. Adjourn

Schaefer adjourned the meeting at 8:38 p.m.

Respectfully submitted,

Rita A. Kasten, Clerk

Elizabeth M. Schultz, Secretary to the Board

PLEASE NOTE: These minutes are not the official minutes of the Board of Education until they are approved at the November 27, 2007 board meeting.