

D. C. EVEREST AREA SCHOOL DISTRICT
6300 Alderson Street, Weston, Wisconsin 54476Regular Monthly
Board Meeting

November 27, 2007

7:30 p.m.

MINUTES**1. Call to Order**

President Schaefer called the regular monthly school board meeting to order on November 27, 2007, 7:30 p.m., at the Administration Building.

2. Roll Call

Board members present were Mary Hancock, Rita Kasten, Valerie Palarski, Larry Schaefer, Andrew Sutton and Gretchen Thuot. Student Representative Darcy Dau was also present. Also present were Kristine A. Gilmore, Superintendent of Schools, and Thomas R. Owens, Assistant Superintendent, Business/Personnel Services, and Lois M. Alt, Assistant Superintendent, Curriculum, Instruction & Technology. For visitors: See Register.

3. Pledge to the Flag

Those present recited the pledge to the flag.

4. Hearing of Delegations Present

4.1. The board presented Special Recognition Awards to the following employees: Bruce Chopp, Gary Gadke, Tommy Lo, Sheng Lor and Kathy Sitka.

5. Consent Agenda

Motion by Sutton, second by Hancock, to approve the following consent agenda. With a roll call vote, Hancock-yes, Kasten-yes, Palarski-yes, Schaefer-yes, Sutton-yes, and Thuot-yes. Motion carried.

5.1. Approval of Minutes

5.1.1. Regularly Scheduled Board Meeting of October 30, 2007

5.2. Recommended Employment/Resignations/Contract Adjustments

5.2.1. Support Staff

Name	Position/Bldg.	Wage/hr	Start	Type	New/Replace
Tammy Rainville	Kindergarten Asst.-Schofield	10.26	11-7-07	EPU	Replace
Emily Groshek	EEN Assistant-MS	10.26	11-13-07	EPU	Replace

5.2.2. Nonteaching Employees

Name	Position/Bldg	% Based on Append. B/C	Start	New/Replace
Matthew Malone	Co-Head Ski Team Coach-SH	7%	11/12/07	Replace
Clint Steinke	7 th Grade Boy's BB Coach-MS	5%	10/22/07	Replace
Kristen Martin	8/9 th Grade Winter Dance Team Coach	3%	11/2/07	Replace
Manuel Pollak	9 th Grade Boy's Soccer-JH	6%	8/13/07	Replace
Kurt Keding	9 th Grade Boy's Wrestling - JH	11%	11/12/07	Replace

5.2.3. Leave without pay

Non -Certified Staff

Name	Position	Building	Effective Dates
Sheng Khang	ELL Interpreter	Middle School	1-24 thru 2-15-08

5.3. Treasurer's Report-General/Other Fund Bills

Checks #186424-186623 in the amount of \$882,960.91 in payment of general fund bills.

5.4. Budget Transfers

Three as attached.

5.5. Grant Applications(s)/Budget(s) Approval-None

5.6. Youth Options Program-None

5.7. Fund-Raising Request(s)

5.1.1. Grades 6-12 Instrumental Music Department request to raise funds by seeking donations of instruments.

- 5.8. Gift(s)/Bequest(s)-None
- 5.9. Tuition Agreement(s)/Waiver Request(s)-None
- 5.10. Special Transportation Contract(s)-None
- 5.11. Policy Approval-Second Reading
 - 5.1.2. Policy 3541.12 – Transportation-Parent Contracts
 - 5.1.3. Policy 3541.13 – Transportation –Individual Private Contracts
 - 5.1.4. Policy 8100 – Internal Board Policies-Organization
 - 5.1.5. Policy 8110 – Internal Board Policies-Purpose and Role of the Board/DELETE
 - 5.1.6. Policy 8121 – Internal Board Policies-Handling of Complaints by Board Members
 - 5.1.7. Policy 8150 – Internal Board Policies-Temporary Committees
 - 5.1.8. Policy 8152 – Internal Board Policies-Temporary Committee-Pupil Services Advisory Committee/DELETE
 - 5.1.9. Policy 8153 – Internal Board Policies-Temporary Committee-Citizens’ Advisory Council-Community Services/DELETE
 - 5.1.10. Rule 8153R – Internal Board Policies-Citizens’ Advisory Council-Community Services/DELETE
 - 5.1.11. Exhibit 8153.E-B – Internal Board Policies-Citizens Community Services Advisory Council-Guidelines/DELETE
 - 5.1.12. Policy 8170 – Internal Board Policies-Student Representation at School Board Meetings
 - 5.1.13. Rule 8170R – Internal Board Policies-Student Representation at School Board Meetings-Administrative Guidelines/DELETE
 - 5.1.14. Policy 8210 – Internal Board Policies- Orientation
 - 5.1.15. Policy 8220 – Internal Board Policies-Opportunities for Development-DELETE
 - 5.1.16. Policy 8230 – Internal Board Policies-Remuneration and Reimbursement
 - 5.1.17. Policy 8250 – Internal Board Policies-Members-Conflict of Interest - DELETE
 - 5.1.18. Policy 8251 – Internal Board Policies-Code of Ethics for Board Members -
 - 5.1.19. Policy 8252 – Internal Board Policies-Acceptance of Gratuities by School Board Members and School District Personnel
 - 5.1.20. Policy 8300 – Internal Board Policies-Methods of Operation/DELETE
 - 5.1.21. Policy 8310 – Internal Board Policies-Formulation of Policies
 - 5.1.22. Policy 8320 – Internal Board Policies-Formulation of Bylaws/DELETE
 - 5.1.23. Policy 8330 – Internal Board Policies-Formation of Administrative Regulations/DELETE
 - 5.1.24. Policy 8350 – Internal Board Policies-Membership in School Board Associations/DELETE
 - 5.1.25. Policy 8400 – Internal Board Policies-Monitoring Products and Processes/DELETE

6. Reports/Considerations

6.1. Finance & Facilities/Support Services Committee-November 20, 2007

6.1.1. Budget Development Calendar for 2008-09

Motion by Hancock, second by Thuot, to approve the budget development calendar for the 2008-09 school year. Motion carried on a voice vote.

6.1.2. Per Pupil Allocation for 2008-09 School Year

Motion by Hancock, second by Sutton, to approve the per pupil allocation for the 2008-09 school year in the amount of \$1,463,839. Motion carried on a voice vote.

6.1.3. Support Budgets for 2008-09 School Year

Motion by Hancock, second by Thuot, to approve the support budgets in the amount of \$930,533 for the 2008-09 school year. Motion carried on a voice vote.

6.1.4. Buildings and Grounds Allocation for 2008-09 School Year

Motion by Hancock, second by Sutton, to approve the buildings and grounds allocation of \$767,880 for the 2008-09 school year. Motion carried on a voice vote.

6.1.5. Final Audit – 2006-07 School Year

Motion by Hancock, second by Sutton, to accept the 2006-07 school year audit report completed by Krause, Howard & Company, S.C. Motion carried on a voice vote.

6.1.6. Tax Levy Rate History Report

The committee heard a report reviewing the past 15-year history of the levy rate.

6.1.7. Pupil Transportation

Motion by Hancock, second by Thuot, to approve four (4) new secondary bus routes at the beginning of second semester at First Student's (Laidlaw's) expense; to approve a change in the current First Student contract which allows pupils to arrive at school 15 minutes to 25 minutes before class begins; and to approve exemptions for the remaining students riding over the time limit while additional options are being reviewed. Motion carried on a voice vote. The board tabled the discussion of changing the Easton/Hatley start times.

6.1.8. Tenth Anniversary of Greenheck Field House

Motion by Hancock, second by Sutton, to approve adoption of Tuesday, January 15, 2008 as the date for recognizing the 10th anniversary of the Greenheck Field House. Motion carried on a voice vote.

6.1.9. Junior and Senior High Schools Food Service Areas Update

Motion by Hancock, second by Thuot, to approve the proposal to update the junior and senior high schools food service areas with the cost of the project coming from Food Service-Fund 50. Motion carried on a voice vote.

6.1.10. Senior High Electrical Fire Update

The committee heard an update on the senior high electrical fire on November 9.

6.1.11. Other Items

No other business was discussed.

6.2. Instruction & Personnel Operations Committee-November 21, 2007

6.2.1. Curriculum Guides Approval

Motion by Palarski, second by Kasten, to approve the following curriculum guides. Motion carried on a voice vote.

CURRICULUM GUIDE	GRADE	WRITER OF CURRICULUM
AP Statistics	11	Judd Smith
AP Calculus AB	12	Judd Smith

6.2.2. Textbook Approval

Motion by Palarski, second by Kasten, to approve the following textbook. Motion carried on a voice vote.

COURSE	TITLE	PUBLISHER	COPY-RIGHT	NO.	COST	TOTAL
Exploring Health Careers	Code Blue	Traemus Books	2006	40	\$29.95	\$1198.00

6.2.3. Course Proposal

Motion by Palarski, second by Kasten, to approve the following course proposal. Motion carried on a voice vote.

COURSE	GRADE	AUTHORS
LEAP/Advanced Biology	11-12	Scot Abel, Scott Jirik, Mike Teuke

6.2.4. Superintendent's Evaluation and Policies

The committee discussed and considered recommendations regarding the Superintendent Summative Evaluation Report and related policies. The committee will bring final recommendation to the December board meeting.

6.2.4.1. Policy 9640 – Evaluation of the Superintendent

6.2.4.2. Policy 10800 – Job Description-Superintendent of Schools

6.2.5. Other Items

Instruction Committee meetings will be changed to the third Tuesday of the month at 8:30 a.m. or immediately following the Finance & Facilities/Support Services Committee.

6.3. WASB Legislative Network Member

No report.

6.4. CESA Representative

Member Palarski had no report.

6.5. Student Representative

Student Representative Darcy Dau reported on senior high activities. The council held a Culver's shake sale, music in the halls and hunting apparel day for Thanksgiving. They are hosting a blood drive and a food drive with other student groups. In December there will be door decorating, spirit streets and bell ringing for the Salvation Army.

6.6. Superintendent

6.6.1. WASB Convention – Tuesday, January 22 – Friday, January 25, 2008

The Board was updated on the upcoming WASB Convention.

6.6.2. WASB School Board Election Calendar

The WASB School Board Election Calendar was included in the background. Terms for members Hancock and Sutton expire in 2008. A third seat will be on the ballot to fill the vacancy created with Dan Bettger's resignation.

6.6.3. Letters of Commendation

6.6.3.1. Commendation of Terry Marcott for his quick response to and management following the recent electrical fire at the high school.

6.6.3.2. Commendation of Jack Overgaard for his work in hosting the Level 2 football playoffs from official James Schaefer, DePere.

Motion by Kasten, second by Hancock, to send letters of commendation to the Weston Fire Department, to Bob's Electric and to Johnson Controls. Motion carried on a voice vote.

6.6.4. Other

7. Unfinished Business

7.1. Board Goals

The board heard an update on the progress on the goals from Dr. Alt and Dr. Fondell.

8. New Business

8.1. Annexation of Lands in the Town of Weston to the Village of Weston

The board received information on the annexation of lands in the Town of Weston to the Village of Weston.

8.2. WASB Resolutions/Delegate Assembly

The board received the official notice of the WASB Delegate Assembly and the accompanying resolutions.

8.3. Appointment of Delegate to WASB Delegate Assembly

Motion by Kasten, second by Hancock, to appoint Larry Schaefer as the representative to the upcoming January convention. Motion carried on a voice vote. Schaefer abstained.

8.4. Meritorious Service Award

Motion by Kasten, second by Hancock, to approve a Meritorious Service Award to Wendy and Doug Fust for hosting the FFA's Food for America program for the past eight years. With a voice vote, motion carried.

8.5. Other

9. Petitions and Communications

9.1. Jill Rebeschke thank you for \$50 board reimbursement for supplies.

9.2. Family of Harold Miller (father of Dave Miller) thank you for memorial.

9.3. Dianna Reinardy thank you for memorial for her father.

10. Future Meeting Dates

The tentative future meeting dates are outlined in the agenda.

11. Adjourn

Schaefer adjourned the meeting at 8:28 p.m.

Rita A. Kasten, Clerk

Elizabeth M. Schultz, Secretary to the Board

PLEASE NOTE: These minutes are not the official minutes of the Board of Education until they are approved at the December 18, 2007 board meeting.