



6300 Alderson Street
Weston, Wisconsin 54476

TO: Dr. Kristine A. Gilmore, Superintendent
FROM: *RO* Dr. Thomas R. Owens, Assistant Superintendent, Business/Personnel Services
RE: Budget Transfers and End of Year Purchases
DATE: April 19, 2010

I recommend the board authorize administration to make any transfers necessary to balance end of year accounts and to make maximum use of any remaining funds for needed equipment and projects, as approved by the superintendent, the result of which increases general aid and provides school tax levy relief for the upcoming school year.