

Kris Gilmore and Board of Education  
6300 Alderson  
Schofield, WI, 54476

Dear Kris Gilmore and Board of Education,

With your approval, the Evergreen Elementary PTO will be hosting its annual Mr. Z's fundraiser from September 2, 2011 through September 19, 2011. This is the PTO's primary fundraiser and proceeds directly benefit the students of Evergreen Elementary.

Also with your approval, the Evergreen Elementary PTO will be hosting the 8<sup>th</sup> annual Schoolhouse Rock-n-Run 5K/1-Mile Fun Run/Walk on April 28<sup>th</sup>, 2012. This event is a great way to foster community wellness and provides a wonderful opportunity for student and parental involvement.

Best Regards,



Rick Koepke  
Principal  
DC EVEREST AREA SCHOOLS  
Enclosure (1)  
rk

FUND-RAISING APPLICATION FORM

(This form is to be completed for each fund-raising activity being considered.)

- 1. Name of organization(s) making application Evergreen Elementary PTO
- 2. Person completing this form: Name Rick Koepke  
Address 1610 Pine Rd  
Phone No. 339-6591
- 3. How much money does your organization plan to raise with this fund-raising activity? 71K - \$2K
- 4. How do you plan to raise the money? sponsorships + registrations for Rock-n-Run 5K
- 5. Can you ensure the administration that no direct solicitation of students/teachers at school will be used to raise this money?  Yes  No
- 6. Do you plan to use either the implied or actual name of a school district organization or the school district in general in raising money?  Yes  No  
If so, in what context? Evergreen PTO
- 7. Will your fund-raising activity include direct solicitation of businesses, service clubs, or other organizations in our community?  Yes  No  
If so, which ones? Subway, Sam's, etc...
- 8. Do you plan to advertise the activity in the newspaper, radio, or in other means?  Yes  No  
If so, how? Daily Herald, 550 am, Channel 7 wake-up
- 9. Will alcoholic beverages be served or sold during the fund-raising activity? Yes  No
- 10. Where does your organization plan to deposit the money that is raised? PTO account
- 11. What are the names of the school personnel with whom you plan to deal in making financial gifts to the school?  
Rick Koepke
- 12. During what period of time (days, weeks, months) do you plan to conduct this fund-raiser?  
Feb 2012 - April 2012

This Fund-Raising Application Form has been reviewed and approved by the following people:

8/16/11  
Date  
8/17/11  
Date  
Date

[Signature]  
Building Principal  
[Signature]  
Superintendent of Schools  
School Board

When a copy of this form has been returned to the person making the application, the fund-raising activity will be placed on the school calendar. Local businesses being solicited may request to see a copy of this approved form.