



6300 Alderson Street
Weston, Wisconsin 54476

10.1-1

TO: Dr. Kristine A. Gilmore, Superintendent
FROM: *JK* Dr. Thomas R. Owens, Assistant Superintendent, Business/Personnel Services
RE: CESA 10 Energy Management Contract for 2010-13
DATE: June 22, 2010

I recommend approval of a new three-year energy management contract with CESA 10.

The D.C. Everest District in cooperation with CESA 10's energy management services saved \$159,112 from April 2008 to May 31, 2010. The district retained approximately 60% of that savings. Residual shared savings will continue to be paid to CESA 10 from the prior contract and will phase out.

The new three-year contract provides 100% of the savings to the district at an annual fee of \$21,670. The performance of the CESA 10 program was so successful that a credit of \$15,771 will be applied to the first year of the new contract making the actual net cost for the 2010-11 school year \$5,899. CESA 10 has stated through their energy managers that this kind of credit will be given to districts each year depending on the annual success of the program.

10.1.-2

Energy Management Rebate letter

June 22, 2010

DC Everest Area School District

6300 Alderson Drive

Weston, WI 54476

Dear Dr. Owens

Thank you being a long-time participant in CESA 10's Energy Management program. When you initially enrolled in our program, we promised to share our success with you. That's why our energy management contracts are set up so that we benefit ONLY if we help you reduce your energy costs.

We are pleased to announce that because the CESA Energy Management Service energy savings were higher than expected this year, we are giving money back to your school district to celebrate this shared success if you enroll in the Energy Management program for another three years! This rebate will be in the form of a 50% deduction from your 2010 shared services billing.

Based on your cost-saving energy improvements, your district will receive a rebate credit of \$15,771 from your 2010 shared savings invoice if you should decide to resign with CESA.

The DC Everest Area School District has done a great job of partnering with CESA to save energy and we look forward to continued success in the future. Thank you for doing your part to protect our environment and control our state's growing demand for electricity and natural gas.

Sincerely,

Tad Beeksma – CESA 10 Energy Management Team Lead

**Energy Management Continuing Services Agreement
For Cooperative Educational Services
2010-2013**

This document is the complete agreement by and between the DC Everest Area School District (District) and Cooperative Educational Services Agency #10 (CESA 10) wherein the District hereby agrees to purchase Energy Manager Continuing Services as described in this Agreement from CESA 10.

To qualify for this particular CESA 10 service, the district needs to have participated in the Energy Manger Service provided by CESA 10 for three full years.

ENERGY MANAGEMENT CONTINUING SERVICES

The energy management continuing services will include the following:

- Track, analyze and report energy usage for the district to the appropriate district staff.
- Identify and advise on any settings in the lighting, ventilation, heating or cooling systems that are determined to be inefficient.
- Identify and advise on any malfunctioning equipment, sensors, gauges, etcetera that are causing one or more of the building systems to run inefficiently.
- Consulting on energy saving projects and calculate potential returns due to energy savings.
- Coordinate the training of maintenance staff on servicing and maintaining the equipment that has a direct effect on each school's energy usage including but not limited to boilers, air handling units, and controls systems.
- Initiate, promote and supervise a program involving all staffs that will make them more aware of personal energy usage in the workplace and help them acquire the skills and knowledge necessary to help reduce District energy consumption.
- Advise school staff on repair, replacement, or service options for energy consuming equipment.

TERMS

This agreement shall remain in effect for a period of three (3) years starting on January 1, 2010, and ending December 31, 2013. For fee structure purposes, the first year of the Agreement will be considered to be the first complete year starting January 1, 2011, through December 31, 2011. The second year of the agreement will be January 1, 2012, through December 31, 2012. The third year of the agreement will be January 1, 2013, through December 31, 2013.

The school district may discontinue any of the services with a 60 day notice prior to the start of a new year.

FEES

The fee shall be as follows:

The Annual Fee for the energy manager continuing service (3 year minimum) is \$0.02 per square foot. The calculation for the District under this Agreement is: \$0.02 x 1,083,520 sq. ft. for an annual total of \$21,670 for each of the following years, 2009, 2010, 2011, a grand total of \$65,010.

The residual shared savings payments portion of the original CESA 10 energy management services agreement fees shall still be payable to CESA 10 regardless of whether or not the Energy Management Continuing Services Agreement is signed.

AGREEMENT FOR THE ENERGY MANAGEMENT CONTINUING SERVICES

CESA 10

CESA 10 Representative

Date

The District

District Representative

Date