

**D. C. EVEREST AREA SCHOOL DISTRICT****BUDGET DEVELOPMENT CALENDAR****DATE****ACTIVITY****NOVEMBER**

Adopt Budget Calendar.

Adopt Per Pupil Allocations for Building Budgets

Adopt Allocations for Support Budgets

Adopt Allocation for Buildings & Grounds Projects Budget

DECEMBER

Commence Preparation of Building and Support Budgets

Review Performance of Current Budget

JANUARY

Ratios Reviewed for Next Year's Staffing

FEBRUARY

School Board Determines Salary/Wage Budget Levels

Determine Personnel Staffing Levels for New Budget

MARCH

Debt Service, Transportation, Building and Grounds Five-Year Plan Adopted

APRIL

Resolutions for Signature Facsimile and for Depositories

MAY

Food Service, B & G Projects Budgets

Community Service Fund Budgets Due

Building, Support Budgets, Federal Projects Due

Report on Performance of Current Budget

End of Year Project Requests if Applicable



10.3.-2

D. C. EVEREST AREA SCHOOL DISTRICT

BUDGET DEVELOPMENT CALENDAR (Cont.)

DATE

ACTIVITY

JUNE

Building, Support Budgets, Federal Projects Due

JULY/AUGUST/ SEPTEMBER

Continue Budget Modifications
Report on Prior Year B&G Project Status
School Board Adopt Preliminary Budget
School Board Approve Partial Short Term Borrowing if Needed

OCTOBER

Budget Hearing, Annual District Meeting, School Board Meeting
School Board Adopt Budget and Set Levy
School Board Approve Annual Cash Flow Borrowing.

NOVEMBER

Deliver Tax Levy Certifications to Municipal Clerks on or before
November 9th Deadline.