



## The Wisconsin Council of Administrators of Special Services

November 14, 2011

Dr. Kristine Gilmore, Superintendent  
D.C. Everest School District  
6300 Alderson St.  
Weston, WI 54476

Dear Ms. Gilmore:

The Wisconsin Council of Administrators of Special Services (WCASS) is an organization established by administrators responsible for supervising the delivery of pupil services and/or special education. The organization was established in 1994 as a merger between the Wisconsin Council of Administrators of Special Education and the Wisconsin Council of Administrators of Pupil Services. The mission of our organization is to provide critical information needed to maintain compliance with state and federal regulations as well as innovative programming for students. We also advocate for improved programming to enhance every student's academic success.

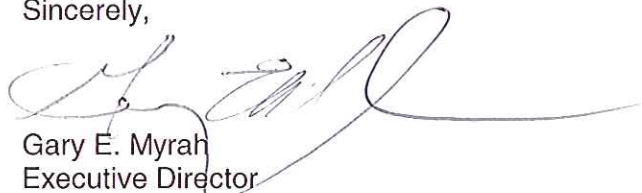
Our organization is similar to other school administrative organizations, whereas our success is based on the volunteer efforts of our members. An example of such efforts is the service Jennifer Zynda provides as a member of the Executive Board. Jennifer is new to the Executive Board as our Newsletter editor.

We try to hold our executive board meetings in conjunction with statewide conferences to minimize the impact to a director's schedule in their district. Yet for our organization to be successful Jennifer dedicates her own time to provide service to our organization.

As we prepare for the season of thanksgiving, it is important to share our gratitude to Jennifer as a member of our Executive Board as well as her school board president. Thank you for your support of Jennifer as a member of the WCASS Executive Board. We believe her involvement is critical to our success as well as improved services to children throughout Wisconsin.

We wish you a safe and happy holiday season.

Sincerely,



Gary E. Myrah  
Executive Director

Cc: Kristine Gilmore