

## COMMUNITY RELATIONS

### Surveillance Camera Use

The D.C. Everest Area School District has great concern for the safety of all students and public on school property. To better provide a safe and healthful environment, surveillance cameras and recording devices are used in some District buildings.

While staff on occasion may monitor an area, areas under surveillance are recorded at all times.

Cameras will only be placed in public areas such as hallways, classrooms, and athletic areas. Areas such as bathrooms and locker rooms, where people assume they are in an area of privacy, will not have cameras.

Use of dummy cameras is prohibited.

Recordings are stored in a secure place and saved for no less than 14 days before being used again.

Only individuals authorized by the respective building principal, superintendent or designee of the superintendent may view surveillance tapes.

Tapes should be replaced annually to maintain quality recordings.

The following signage should be posted in areas that are being recorded

**SURVEILLANCE CAMERAS IN USE**

Policy Adopted: 3/27/01  
Policy Revised:  
RWD:ems

SCHOOL BOARD  
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