

COMMUNITY RELATIONSEmployee Notice

The Superintendent and Assistant Superintendent Business/Personnel Services have been designated as the legal custodians of records for the School Board.

The legal custodian is vested by the Board with full legal power to render decisions and carry out the duties of the Board under the Public Records and Property Law. Requests for access to records or release of other information pertaining to the Board shall be referred to the legal custodian. The legal custodian will determine whether a record must be made available for inspection and/or copying by a requestor, or whether the request may be denied.

Rule Approved: 2/24/04  
Rule Revised:  
KAG:ems

SCHOOL BOARD  
D.C. Everest Area School District  
6300 Alderson Street  
Weston, Wisconsin 54476