



BUSINESS OPERATION

Budgeting and Accounting

Gifts and Bequests

D. C. EVEREST SCHOOL DISTRICT
6300 Alderson St., Weston, WI 54476

_____ would like to donate
(name of organization donating gift)

_____ worth _____ to
(description of donation) (value of gift)

_____ for the purpose of _____
(school/organization of a school)

Contact person for organization _____ Phone _____
Address _____

_____ Approval of the gift is granted Date _____

_____ Approval of the gift is not granted Date _____

Reason _____

Signature of designee accepting/rejecting gift _____
(Principal)

Board Policy Pertaining to Acceptance of Gifts: 3030

Gifts to the school district of \$2,500 or more must be referred to the School Board for acceptance or rejection. Such gift is to be accompanied by a letter from the donor expressing intent and use.

Exhibit Approved: 12/19/95
Exhibit Revised: 2/24/09
KAG:ems

SCHOOL BOARD
D.C. Everest Area School District
6300 Alderson Street
Weston, Wisconsin 54476