

## PERSONNEL

### Physical Examinations

Employees may be examined by physicians of the district's designated clinic or by their own physician.

Employees must submit to a physical examination and a tuberculin skin test. If the result of the tuberculin skin test is positive or the employee is a known positive reactor, a chest X-ray will be provided. Any cost of medical attention required beyond that provided above must be paid by the employee. The Board will only pay for examinations or tuberculin tests conducted by the district's designated clinic. Employees failing to have a tuberculin skin test result read within the specified time span may be required to pay for a subsequent test.

Chest X-rays, when required, should be charged to the school district's group health insurance carrier by covered employees.

Physical examination forms will be supplied to all employees.

Examinations for new employees are due no later than ninety (90) days after original appointment. Salary checks may be withheld until the required forms are on file.

A yearly pulmonary respiratory examination, as required by the asbestos regulations, will be required at district expense of those persons named by the Supervisor of Buildings and Grounds. This exam is to be conducted in August at the district's designated clinic.

The physician responsible for the examinations is to return the appropriate form to the Personnel Office, 6300 Alderson Street, Schofield, Wisconsin 54476, properly certified immediately following the examination.

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KAG:ems

BOARD OF EDUCATION  
D.C. Everest Area School District  
6300 Alderson Street  
Weston, Wisconsin 54476