

REQUEST FOR RECONSIDERATION OF EDUCATIONAL MATERIALS

To prevent misunderstanding of your complaint, please fill in the following information and return to the building principal within two weeks of this date: _____

Request initiated by: Name _____
Address _____

Representing: Student's Name _____
Other (Organization, Individual) _____
School _____

Type of educational material: _____

Title: _____

Author/Publisher/Producer: _____

IMC _____ Class Name _____ Other _____

What action would you like to see taken?

Send back to originating department to evaluate _____

Substitute alternate material _____

Deny the use by my child _____

Deny use by all students _____

Other _____

1. Have you either read, heard, or seen the material in its entirety? If not, what part?

2. To what in the educational material do you object? (Please be specific, i.e., page)

3. How do you feel this particular material will affect your child?

4. What do you feel may result from the use of this material? _____

5. For what age group would you recommend this material? _____

6. What do you find good about this material? _____

7. In view of the action you would like taken, do you have suggestions about material that could be substituted that would meet the educational needs of your child and/or other students?

Signed _____ Date _____

Thank you for your time and concern. Please return this completed form to the building principal, who will review its contents and will notify you of the next step in the complaint process.